

*Embassy of the United States of America
Port of Spain, Trinidad, W.I.*

Career Opportunity

The Embassy of the United States of America is seeking an individual to fill the position of:

INVESTIGATOR

All ordinary resident applicants must have the required work and/or residency permits to be eligible for consideration.

**PLEASE GO TO PAGES 2 - 4 OF THIS DOCUMENT FOR
ADDITIONAL INFORMATION.**

Unsuitable applications will not be acknowledged.

BASIC FUNCTION OF POSITION

This position is charged with conducting sensitive criminal investigations related to large scale and complex organized criminal enterprises and/or terrorist operations in combination with exploiting methods and trends developed to wrongfully secure official travel documents.

QUALIFICATIONS REQUIRED

All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item:

- 1 **EDUCATION:** Completion of a university degree in criminal justice, law or advanced analytical or technical applied science is required.
- 2 **WORK EXPERIENCE:** Four to six years working experience in a professional capacity in the field(s) of law enforcement, justice or security investigative work within the Government of Trinidad and Tobago or experience working with the Trinidad and Tobago system of government in the field(s) of criminal justice, criminal investigations or the federal courts with emphasis on technical, analytical or procedural investigations or applied operations commensurate with criminal prosecution programs with a concept of needs focused on identification, interception or interruption of organized criminal operations required.
- 3 **LANGUAGE PROFICIENCY:** Level IV English ability (Fluency) reading, writing and speaking required.
- 4 A valid driver's license is required.
- 5 Proficiency in the use of the Microsoft Suite mainly Word and Excel required.
- 6 A good working knowledge of documentary sources of information and familiarity with pertinent local laws and access/maintenance of a cadre of key contacts in government and other like interest required.

TO APPLY

Interested applicants for this position must submit the following or the application will not be considered:

- A current resume or curriculum vitae along with the following information.
Failure to include the following information will result in an incomplete application:

1. Position Title
2. Dates Available for Work
3. First, Middle & Last Names as well as any other names used
4. Date and Place of Birth
5. Current Address, Day, Evening, and Cell phone numbers
6. U.S. Citizenship Status (Yes or No) & Status of permanent U.S. Resident (Yes or No; if yes, provide number)
7. U.S. Social Security Number and/or Identification Number
8. Eligibility to work in the Country (Yes or No)
9. Special Accommodations the Mission needs to provide
10. If applying for position that includes driving a U.S. Government vehicle, Driver's License Class/Type
11. Days available to work
12. List any relatives or members of your household that work for the U.S. Government (include their Name, Relationship, & Agency, Position, Location)
13. U.S. Eligible Family Member and Veterans Hiring Preference
14. Education
15. License, Skills, Training, Membership, & Recognition
16. Language Skills
17. Work Experience
18. References

SUBMIT APPLICATION TO

Applications must be submitted no later than close of business September 11, 2012 to:

(Investigator)
Human Resources Management Office
United States Embassy
15 Queen's Park West
Port of Spain

The U.S Embassy in Port of Spain is an Equal Opportunity Employer

Applicants desirous of acknowledgement of receipt of their application are required to include a duplicate covering letter and a self-addressed stamped envelope with their application.